



# Clermont Garden Club, Inc. Rental Contract

Rental Date & Time: \_\_\_\_\_

Name: \_\_\_\_\_

Event Contact Phone: \_\_\_\_\_

**All rental Fees must be paid a minimum of 10 days prior to event.**

By entering into this contract, it is agreed the rental host shall remain at the Garden Club Center until all guests have departed. No fundraisers, Yard Sales or Rummage Sales will be permitted. No smoking shall be permitted inside the building or on its exterior brick patio. \_\_\_\_\_ Tables can be used on the outside patio but NO CHAIRS from the Garden Club. \_\_\_\_\_

**NO alcohol is allowed unless you have an event insurance policy in place with Clermont Garden Club as an additional insurer and copy is supplied to rental chairman 5 days prior to event. Eventinsurancenow.com.** \_\_\_\_\_

**If alcohol will be served.** The bartender must assure the minors are not served alcoholic beverages (by ID check if necessary) and that consumption levels are not excessive. Alcohol consumption is limited to inside the Club House. Bars may not be set up on the patio, gazebo or in the gardens/grounds. \_\_\_\_\_

Club House will be reserved only upon receipt of a security deposit with the initial and signed rental agreement and rental contract. Security Deposit and Rental Fee must be paid through the website: clermontgardenclub.org.

Security Deposit will be returned within 5 business days if all terms of the agreement are met. \_\_\_\_\_

**Cancellation Policy: Must be a minimum of 10 days prior to the event to receive security deposit back.** \_\_\_\_\_

The use of nails, tacks, tape or staples on the tables, chairs, windows, walls or ceiling are prohibited. No alterations of any kind are to be made to the building or patio. No Garden Club property shall be removed from the premises at any time. Renter shall not injure or deface the premises in any way. \_\_\_\_\_

Renter will be responsible for controlling music, public address or other noises that constitute a disturbance. No outside amplified music or noise is permitted. Renter shall also be responsible for the behavior and actions of all other guests attending the host event. \_\_\_\_\_

Premises are to be vacated and secured by rental term or no later than 11 pm. \_\_\_\_\_

Renter shall remove all items in refrigerator, decorations, and personal property from the premises. Must remove all garbage in both bathrooms, kitchen and large black garbage can and place new liners in all cans. Sweep and mop floors when necessary, prior to the expiration of the rental term. \_\_\_\_\_

This contract is made and entered into with the renter and is subject to the express covenants and conditions binding on the Club and Renter. Further, I agree that by signing this agreement, I and the group I represent, and any or all persons associated with this group, release and hold harmless the Clermont Garden Club, Inc. and its members for any liability or damage which might occur while using the Facility. \_\_\_\_\_

**Violation of any of these terms and conditions will result in forfeiture of Security Deposit.** \_\_\_\_\_

Renter Signature \_\_\_\_\_ Date \_\_\_\_\_

Clermont Garden Club Rental Chairman \_\_\_\_\_ Date \_\_\_\_\_



Clermont Garden Club, Inc.  
Rental Contract  
Event Information

Type of Event \_\_\_\_\_  
Event Date \_\_\_\_\_ Time Reserved for Event \_\_\_\_\_  
Number of Guests \_\_\_\_\_  
Host Name \_\_\_\_\_ Host Phone \_\_\_\_\_  
Host Email \_\_\_\_\_

**Cancellations must occur 14 days prior to event or security deposit is forfeited. All rental fees must be paid within a minimum of 14 days prior to event.**

\$45.00 per hour, minimum 2 hours      2 hours – 16 hours    Hours: \_\_\_\_\_

Rental Fee                                    \$ \_\_\_\_\_

Tax 7%                                         \$ \_\_\_\_\_

Total                                         \$ \_\_\_\_\_    Date Paid: \_\_\_\_\_

Security Deposit                            \$200 **Paid will ALL Signed forms to hold date.**    Date Paid: \_\_\_\_\_

**All payments are made through Clermont Garden Club website: ClermontGardenClub.org**

**All rental forms must accompany Deposit to Hold Date.**

**Weekly Meeting / Monthly Meeting**

12 month Commitment \_\_\_\_\_    6 month Commitment \_\_\_\_\_

From Date: \_\_\_\_\_    To Date: \_\_\_\_\_

Signature of Renter \_\_\_\_\_    Date: \_\_\_\_\_

Clermont Garden Club Rental Chairman \_\_\_\_\_    Date \_\_\_\_\_

Debra Smidt --- 352-250-0213    debrajsmidt@gmail.com



Clermont Garden Club -

Facility must be left as indicated in the notebook with photos (located on microwave in kitchen) to insure deposit return.

1. Remember NO tape, tacks or putty to be used for decorations.  
**Only Command Strips.**
2. 6 round tables up w/ 8 chairs around them.
3. All trash to be removed & put into city garbage cans. Put new garbage can liners in all cans, including bathrooms, kitchen.
4. Refrigerator & freezer should be emptied of your items & wiped down if necessary.
5. Tables & chairs wiped down.
6. Floors to be swept and/or mopped clean.
7. Bookshelves should not be disturbed. No Food or Drink on bookshelf.
8. Storage room must be left organized. Chairs stacked on back of storage room, tables on left. Cabinet should be accessible and nothing in front of electric panel or AC vent.
9. AC reset to 78 degrees in hot weather / heat set to 65 in cold weather.
10. All lights off. Entry light & Front Flood lights can be left on if dark.
11. Make sure back door is locked.
12. Text rental chairmen when you are completely out.

Rental Chairman – Debra Smidt 352-250-0213

If you have any questions or concerns during your event please text or call.

**If there is an emergency dial 911 — then call rental chairman.**

Violation of any of these terms will result in forfeiture of Security Deposit.

\_\_\_\_\_initial

Renter Signature: \_\_\_\_\_ Date \_\_\_\_\_

Back Up Phone: Cindy Simon 352-978-9542 / Linda Lauletta 425-417-1069

04/2024DS